Minutes
QEP Steering Committee

Meeting of Tuesday, October 27, 2015 – 9:00 – 10:30 am – B334

Chair: Dr. Tricia Hunsader, College of Education
Vice-Chair: Dr. Mike Gillespie, College of Arts and Sciences

Members:
Andrew Becht, Student Government Representative (excused)
Prof. Keith Barron, College of Hospitality & Tourism Leadership (excused)
Dr. Jim Curran, College of Business, College of Hospitality & Tourism Leadership (excused)
Kim Mones, Director, Student Engagement (excused)
Dr. Brianne Reck, College of Education
Dr. Richie Reich, College of Arts & Sciences
Dr. Jane Rose, College of Arts & Sciences (excused)
Michelle Teeter, Student Government Alternate (excused)
Dr. Phil Wagner, Core Curriculum Committee

Institutional Research & Effectiveness Support: Dr. Bonnie Jones, Laura Hoffman, Tenezee Gehndyu
Library Support: Diane Fulkerson

1. Minutes from October 13, 2015 were approved.

2. Updates
   a. Budget Approval from Ben Ellinor
      i. Dr. Jones and Dr. Hunsader will meet with Dr. Stone on November 2nd to discuss budget.
      ii. Dr. Hunsader gave an update on the pricing of the vinyl clings and coasters. Committee decided to not do full color on coasters in hopes of lowering cost.
      iii. Action:
           1. Dr. Hunsader will update Charlie Terenzio, Marketing Director, on the committee’s decisions on the promotional items.
           2. Dr. Jones will send the business that she bought her vinyl clings from to Dr. Hunsader.
   b. Lead Evaluator Accepted; Awaiting SACSCOC Approval

3. Meeting with Lead Faculty – Summary to Share
   a. Committee discussed the important insights gained from meeting:
      i. Dr. Gillespie suggested differentiating critical thinking activities into three tiers: (1) Lower, (2) Upper, and (3) Capstone. Committee agreed with suggestion.
b. Action: Dr. Gillespie will update the QEP draft to reflect the three tiers.

   a. Group reviewed California Critical Thinking Test and did not find it satisfactory. Suggested the Watson-Glaser industry test from Pearson instead.
   b. Watson-Glaser had the following benefits and challenges:
      i. Benefits:
         1. Test works well with the content in the foundation courses.
         2. Students will receive a report back once they complete the assessment.
         3. Questions are more palatable (easier to understand, etc) to students.
         4. Takes 40-50 minutes to test, instead of 2 hours.
      ii. Challenges:
         1. QEP would have to create their own database.
      iii. Group will preview the test tomorrow.
      iv. Action:
         1. Reach out to an expert on Pearson staff. See if conversation could be initiated about potential for purchase by colleges/universities on studying critical thinking. Laura Hoffman will reach out to her contact.
         2. Group will preview the test in the coming weeks and report next meeting on findings.

5. “I’m Committed” Video
   a. Fabio Monticone, the Media Resource Specialist in Campus Computing, will be working with committee to make the “I’m Committed” video.
   b. Committee identified members of the campus community that could be in the video. List is below.
      i. Dr. Stone will be filmed next week.
      ii. Video List:
         1. Andrew Becht, Student, SGA Vice President & Committee Member
         2. Barbara Thomas, Front Desk Receptionist
         3. Dr. Todd Roberts, Faculty, CAS
         4. Dr. Jean Kabongo, Faculty, COB
         5. Dr. Marie Byrd, Faculty, COE
         6. Dr. Susan Gordon, Faculty, CHTL
         7. Lauren Kurnov, Advisor, Student Services
         8. Amy Gates, Advisor, Student Services
         9. Dana Arace, Advisor & Tour Guide, Student Services
         10. Lucy Brightwell, Facilities Planning and Management
c. Action:
   i. Dr. Jones will talk to senior leadership about how to distribute promotional items and Incredi-Bull Faculty plaque
   ii. Dr. Jones will write-up Dr. Stone’s narrative.
   iii. Dr. Hunsader will go over list with Fabio, and will continue to work with him on the video.

6. Discussion of Pending Sections in QEP Draft
   a. Assessment
      i. Professional Development: Dr. Reck will update the survey for faculty to evaluate professional development activities and will send it electronically for committee to review.
      ii. Develop an instrument to collect student feedback on critical thinking course activities. Can be used in Incredi-Bull faculty decision. (See assessment plan)
      iii. Include a summary chart for how we are covering all different types of required assessments by SACS in the QEP draft.
   b. Personnel
      i. Meeting with Dr. Osborn will take place on November 2nd, 2015 to talk about QEP personnel.
      ii. Bonnie will update org chart by next meeting.
   c. Implementation
      i. Committee decided to roll out both the commitments and standards at the same time. Will make changes in QEP draft.

Upcoming Meeting: Tuesday, November 10, 2015, 9:00 – 11:00 am, Room B334