Meeting of Wednesday, July 22, 2015 – 3:00 – 4:30 pm – Campus Board Room

Co-Chairs: Dr. Jim Curran, College of Business
Dr. Tricia Hunsader, College of Education

Members:
Andrew Becht, Student Government Representative
Prof. Keith Barron, College of Hospitality & Technology Leadership–Alternate attending,
Dr. Hyo-Jeong Kim (regrets)
Dr. Brianne Reck, College of Education
Dr. Richie Reich, College of Arts & Sciences
Dr. Jane Rose, College of Arts & Sciences
Amanda Shurtleff, Academic Advising
Michelle Teeter, Student Government Alternate
Dr. Mary Beth Wallace, Student Services (regrets)

Institutional Research & Effectiveness Support: Dr. Bonnie Jones, Laura Hoffman, Suzanne Wirth
Library Support: Diane Fulkerson
Critical Thinking Researcher: Dr. Mike Gillespie, College of Arts & Sciences
Logistical Support: Christine Rock

1. Introductions of Members to Dr. Michael Hoefer, Vice President, SACSCOC (Tricia)
2. History of USFSM (Bonnie)
3. Overview of Incredibull Critical Thinking (Tricia)
   a. Where we are
      i. The planned pilots will generate baseline data for the QEP (Mike G.)
      ii. A four-point rubric has been developed for the pilots
      iii. Dr. Michael Hoefer recommended the AAC&U rubrics could be beneficial
      iv. Standardized instruments are to be determined
      v. CIRP freshman and senior surveys, ETS Exam, graduation survey, capstones, are all possible data captures. A national, standardized instrument has yet to be identified. The standardized instrument for the pilot will be determined in the fall of 2015
      vi. USFSM will begin the pilot in the spring of 2016
   b. To-do List for Fall Semester 2015
      i. Faculty Workshop
      ii. Pilot rubric is scheduled for fall 2015 semester courses
      iii. USFSM is ready to begin development of online training
      iv. In the process of finalizing the budget
      v. Need to determine a collection process of the formative data
   c. Submission of QEP by January 15, 2016
4. Questions (all)
   a. How can we best identify a QEP evaluator?
      i. Be sure the QEP evaluator is willing and available
      ii. Best to select two names and rank them
   b. Does the assessment plan need to assess at the SLO (student learning outcome) level and the OO (operational outcome) level or only at the Goal level?
      i. Focus will be on the assessment of the student learning outcomes
   c. What should we include in our budget presentation?
      i. Director
      ii. Assessment costs
      iii. Learning resources
      iv. Professional Development Costs: release time, faculty grants
      v. What else?
         1. Dr. Michael Hoefer encouraged to embed links in your QEP document, make it as easy as possible for the reader.
   d. How do we best show return on investment (ROI)?
      i. Use the employment rate and wage earnings numbers
   e. Are there any tips on what should be in the narrative and what should be in the appendix?
      i. Summarize in the narrative and include detail in the appendix

Next Meeting: Tuesday, August 11, 1:00-2:00 pm

Reminder: Monday, August 17, 8 am – 5 pm, Selby Auditorium, Critical Thinking Faculty Workshop