Meeting of Tuesday, 3/24/2015, 10:15 – 11:45 am, Board Room C306

Co-Chairs: Dr. Jim Curran, College of Business
Dr. Tricia Hunsader, College of Education

Members:
Andrew Becht, Student Government Representative (Absent)
Dr. Keith Barron, College of Hospitality & Technology Leadership (Absent)
Dr. Brianne Reck, College of Education
Dr. Richie Reich, College of Arts & Sciences
Dr. Jane Rose, College of Arts & Sciences (Absent)
Amanda Shurtleff, Academic Advising (Absent)
Michelle Teeter, Student Government Alternate
Dr. Mary Beth Wallace, Student Services

Institutional Research & Effectiveness Support: Dr. Bonnie Jones, Laura Hoffman
Library Support: Diane Fulkerson (Absent)
Critical Thinking Researcher: Dr. Mike Gillespie, College of Arts & Sciences
Logistical Support: Christine Rock

1. Review of Minutes from Meeting of 3/10/2015 (Jim)
   a. Motion: A motion was made by Dr. Gillespie to approve the 3/10/2015 minutes. The motion was seconded by Dr. Wallace. All were in favor of approving the minutes. Motion passed.

2. April 20 Critical Thinking Workshop
   a. Tentative Agenda: Speaker, Dr. Gerald Nosich
      i. Bonnie to meet speaker at the hotel.
      ii. 8 am Breakfast – Leadership invited including Drs. Stone and Osborn, the Deans, Faculty Senate President, and the Faculty Development Coordinator.
      iii. 9 am Morning Workshop – 20 attendees as of 3/24/2015
      iv. 12 noon Lunch – QEP Committee and student representation invited
      v. 1 pm - Afternoon Workshop (repeat) 9 attendees as of 3/24/215
      vi. 4 pm - Departure from campus
   b. Reservations to date—follow-up to increase attendance (Tricia)
      i. The committee members will approach faculty on an individual basis to encourage attendance.
      ii. Ms. Rock will create an invitation for staff members and a survey to collect their session preference.
      iii. Ms. Teeter will coordinate inviting students from the Honor’s Program.
      iv. Ms. Wallace will follow-up with students from the SGA QEP Committee.
   c. Logistics – Ms. Rock will coordinate the logistics of the workshop.
3. **Logo Contest Entries (Bonnie)**
   a. The Committee selected three logos to present to the campus community. Each entry will be posted in the main rotunda. Voting will be conducted through emails to faculty, staff, and students.
      i. Dr. Jones will contact Marketing to assist with the presentation of the entries and with the email.
      ii. Ms. Hoffman will create a survey through which votes can be collected.
      iii. Voting will occur April 8th through April 15th.
      iv. The winner will be announced at the QEP Workshop on April 20th.
      v. An additional ceremony will be held at the beginning of next semester to present the winning student with the commemorative brick.

4. **In Process (Bonnie)**
   a. **Critical Thinking Rubric – sent to Core Curriculum Faculty for input on “Meets Expectations”**
      i. Dr. Jones is collecting the input and will report back during the next meeting.
   b. Reminder: Monday, August 17, 8 am – 5 pm, Selby reserved – holding to finalize until after April 20
   c. Information on QEP Lead Evaluator
      i. Dr. Hunsader will contact Patty Payette from the University of Louisville about her interest in serving as the USFSM QEP Lead Evaluator.

5. **Writing Assignments for QEP Narrative (Tricia)**
   a. Discussion of assignments is held until specifics on the QEP Director position are finalized.

6. **Today’s Meeting Message to Share Publicly (Tricia)**
   a. Promote the April 20th workshops with Dr. Nosich.
   b. The QEP Logo contest voting will be held April 7th thru April 15th.

**Next Meeting: Tuesday, April 7, 10:15 – 11:45 am, Board Room C306**