MINUTES
QEP Steering Committee

Meeting of Tuesday, 1/27/2015, 10:15 – 11:45 am, Campus Board Room (C306)

Co-Chairs: Dr. Jim Curran, College of Business
Dr. Tricia Hunsader, College of Education

Members:
Keith Barron, College of Hospitality & Technology Leadership
Andrew Becht, Student Government Representative
Dr. Brianne Reck, College of Education
Dr. Richie Reich, College of Arts & Sciences
Dr. Jane Rose, College of Arts & Sciences
Amanda Shurtleff, Academic Advising
Michelle Teeter, Student Government Alternate (Regrets)
Mary Beth Wallace, Student Engagement and Success

Institutional Research & Effectiveness Support: Dr. Bonnie Jones, Laura Hoffman (Regrets)
Library Support: Diane Fulkerson
Critical Thinking Researcher: Dr. Mike Gillespie, College of Arts & Sciences

1. Review of Minutes from Meeting of 1/15/2015 (Jim)
   a. Brie made a motion to approve the January 15, 2015 minutes. Amanda seconded the motion. All were in favor. Motion passed.

2. Critical Thinking Speaker (Bonnie)
   a. Members of the committee discussed suggestions by potential consultant, Dr. Linda Elder, from the Critical Thinking Foundation.
   b. Action: The group asked Bonnie to schedule a one-day workshop with the option to conduct a second workshop later in the year with Dr. Nosich as the speaker. Tentative dates are March 10th, 24th or April 7th. The consultant would hold two three-hour introductory overviews (one in the morning and one in the afternoon) this spring to allow faculty to align assignments to a common Critical Thinking definition and rubric. The consultant would then return for a workshop in August 2015 prior to the start of classes
   c. Action: Dr. Hunsader will consult with the core group of Academic & Student Affairs on February 9th.
   d. Action: The committee asked IR to identify the faculty teaching the capstone/pillar courses, list the critical thinking assignments in the courses, provide the rubrics on critical thinking currently in use, and pull student work samples to be scored using the rubric. This effort will allow committee members to determine where gaps exist between a generalized rubric, rubrics currently in use by the Colleges, and the array of assignment types in each capstone developed to assess critical thinking.
   e. Action: The committee also asked IR to invite the capstone/pillar faculty to the February 24th meeting to discuss the definition of Critical Thinking adopted by the committee and the
definitions currently used by faculty in each of the four colleges.

3. **Student QEP Committee Suggestions for QEP Names (Andrew)**
   a. Andrew Becht presented suggested QEP names from the student body. Six names were presented, and the committee blended a couple of the suggestions. **The name will be “Incredi-Bull Critical Thinking.”** Mike made a motion to approve the name. Brie seconded the motion. All were in favor. Motion passed.
   b. Action: Andrew will garner ideas from fellow students as to what an appropriate prize might be for a logo contest. The committee suggested the feasibility of an assigned parking spot and is open to other non-monetary rewards as prizes of monetary value are problematic.

4. **Electronic Version of Critical Thinking Pocketbook (Bonnie)**
   a. Bonnie reported that she requested a price for the online version of the pocketbook.
   b. Action: In the meantime, she will order hard copies for all resident faculty members.

5. **Discussion of Committee Subgroups and Membership (Tricia)**
   a. The committee discussed how to divide up the workload and decided to form the following groups for now:
      i. Literature Review – Richie, Tricia, Diane
      ii. Measurement Tools – Mike, Bonnie, Laura
      iii. Implementation Steps – TBD
   b. Action: At the next meeting, the committee will continue to discuss the subgroups and work responsibilities.
   c. Action: IR will reserve three rooms for each of the subgroups to meet on February 24th.

6. **Update on Literature Review (Richie)**
   a. Dr. Reich has begun work on the literature review, but needs more direction from the committee before he can proceed. Diane Fulkerson will continue to assist.

7. **Today’s Meeting Message to Share Publicly (Jim)**
   a. The QEP Committee activities are on-time with the project schedule.
   b. The name of the QEP will be “Incredi-bull Critical Thinking.”
   c. **At their next college faculty meeting, committee members will share the critical thinking definition and student learning outcomes adopted by the committee and pass out the critical thinking pocketbooks.**
     **Student Learning Outcomes:**
     i. Gathers and assesses relevant information;
     ii. Reaches well-reasoned conclusions and solutions after testing alternatives against relevant criteria and standards; and
     iii. Communicates effectively the reasoning process and its results.

8. **Future Meetings (Tricia)**

    Next Meeting: Tuesday, February 10, 2015, 10:15-11:45 a.m., Board Room C306 – full committee
    Following Meeting: Tuesday, February 24, 2015, 10:15-11:45 a.m. – Committee will meet in subgroups.