Minutes

Meeting of the QEP Steering Committee

Thursday, September 11, 2014
2:00 – 3:30pm, Board Room C306

Co-Chairs – Dr. Jim Curran, College of Business
Dr. Tricia Hunsader, College of Education

Members:
Andrew Becht, Student Government Representative
Dr. Cihan Cobanoglu, College of Hospitality & Technology Leadership
Dr. Brianne Reck, College of Education
Dr. Richie Reich, College Arts & Sciences
Dr. Jane Rose, College of Arts & Sciences
Amanda Shurtleff, Academic Advising (Absent)
Michelle Teeter, Student Government, Alternate (Absent)
Mary Beth Wallace, Student Services (Absent)

Support:
Dr. Bonnie Jones, Institutional Research
Laura Hoffman, Institutional Research

1. Introductions, QEP Overview, timeline overview, and charge of committee.

2. Data and learning gaps and selection of theme:
   Based on results from a recent survey of the faculty and students, the committee narrowed the focus of the QEP to topics related to the student learning outcomes of the USFSM Core Curriculum, “Pillars of Intellectual Engagement”:
   
   1. Communication
   2. Critical Thinking
   3. Leadership
   4. Ethics
   5. Community Engagement
   6. Diversity

Action Items:

The committee has requested that Laura Hoffman, Institutional Research examine available data related to these outcomes and to present this data at the next committee meeting.
The committee suggested that a Canvas organization be formed in which the entire campus community would have access to QEP related documents as well as open discussion boards to allow for comment.

The committee suggested the creation of a QEP website which would include information on the QEP to help further inform the campus community.

**Upcoming meetings:**

Organizational Meeting - Bonnie Jones, Jim Curran, Tricia Hunsader, and Andrew Becht meet to discuss presentations to the Faculty Senate and the Student QEP Committee.
Tentative date of meeting – September 25th.

Level 1- Topic Selection Narrowed – **Presentations to gain consensus** in selecting one of the student learning outcomes of the Pillars of Intellectual Engagement as the QEP topic. Jim Curran and Tricia Hunsader to present to the Faculty Senate and Andrew Becht to present to the Student QEP Committee.
Date of meetings - October 3rd.

QEP Steering Committee Meeting – Review data and learning gaps as they relate to the Pillars of Intellectual Engagement. Presentation by Laura Hoffman, Institutional Research.
Tentative meeting date – Oct 9th.

Level 2 – Topic Selection Narrowed – Presentation in a **town hall forum** to the entire campus community using data from the Institutional Research review to enable a further narrowing of the QEP topic. **Breakout sessions amongst attendees to further collect campus community opinion.**
Date of forum - TBD